

STATE OF DELAWARE
DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL

ON-SITE SYSTEMS ADVISORY BOARD
89 Kings Highway, Dover, DE 19901
(302) 739-9948

Monthly Meeting Minutes
March 1, 2017

Members Present: Byron Jefferson, Ken Walsh, Gerry Desmond, Tom Ryan, David Austin, Carol Evans, Bruce Bagley, Phil King, Matt Brill, Dave Schepens entered meeting at 9:25 am.

Also Present: DNREC staff: Dawn Dryden, Scott Eichholz, Virgil Holmes, Roy Heineman

- ❖ Meeting began at 9:15 a.m.
- ❖ Ken made a motion to accept the amended agenda items; Bruce seconded, all agreed.
- ❖ February 1, 2017 Meeting Minutes reviewed; Tom made a motion to approve; Carol seconded, all agreed.
- ❖ Director of Division of Water - Virgil Holmes introduced himself to all members; Virgil thanked the members for their professional contribution to the OSSAB; Virgil explained the process of reviewing OSSAB recommendations and preparation of Secretary's Orders; Virgil provided a brief update on Mike Schepens Secretary's Order; Virgil explained that he appreciates the OSSAB's work and encourages members to continue their valuable roles as members of the OSSAB; Virgil left meeting @ 9:20 am.
- ❖ License Applications:

<i>Applicant Name</i>	<i>License Type</i>	<i>Approved</i>	<i>Denied</i>	<i>Motion By</i>	<i>2nd By</i>	<i>All In Agreement</i>
Jason Loar	C	X		Bruce	Gerry	X
Daniel Konstanski	C	X		DJS	Ken	X
Troy Johnson, Jr.	F	X		Tom	Gerry	X

❖ Continued Education Training (CET's):

- Delaware Technical & Community College:
 - Class E System Contractor On-Site License Prep Course - 3 hrs, - *Approved, All licenses*
 - Job Hazard Analysis Online Course - 8 hrs, *Approved, All licenses*
 - Basic Electricity Online Course - 8 hrs, *Approved, All licenses and Class E applicant list*
- Rachel Evangelista:
 - PSMA, Inspector Certification Training - 20 hrs; *Tabled until next meeting, Dawn to verify if CET hours where previously applied for instructing this course*

❖ Enforcement:


- Roy announced that the Secretary's Order for Charles Webb's suspension has been drafted

- ❖ Tom asked if any action was being taken by the Department if someone doesn't have a Class H inspection done; Scott explained unless the inspections are submitted, the Department will have no knowledge; if the Department is made aware that a Class H inspection was not completed and submitted then the Department may make contact with the new owner.

- ❖ Dave Schepens announced his retirement effective August 1, 2017

- ❖ Next scheduled meeting on April 5, 2017.

- ❖ Meeting adjourned at 10:10 a.m.


Prepared By Dawn Dryden


Approved By Byron Jefferson